



Authoritative English Text of Govt. Notification No. Agr.A(3)2/2001 dated as required under clause(3) of Article 348 of the Constitution of India.

Govt. of Himachal Pradesh  
Department of Agriculture

20/10/

No. Agr.A(3)2/2001

Dated Shimla-2,

2005

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of Constitution of India, the Governor, Himachal Pradesh, in consultation with the H.P. Public Service Commission, is pleased to make the Recruitment and promotion Rules for the post of Private Secretary class-I (Gazetted) in the Himachal Pradesh Agriculture Department as per Annexure-A attached to this notification namely:-

Short title and commencement.

1 (i) These Rules may be called the Himachal Pradesh Agriculture Department, Private Secretary, class-I (Gazetted) Recruitment and Promotion Rules, 2005.

(ii) These Rules shall <sup>Come</sup> into force from the date of publication in Rajpatra, Himachal Pradesh.

BY ORDER

Secretary (Agr.) to the Govt. of Himachal Pradesh.

Dated Shimla-2, 20/10/2005

Endst. No. Agr.A(3)2/2001

Copy forwarded to the following for necessary action:-

1. All Administrative Secretaries to the Govt. of H.P.
2. Secretary, H.P. Public Service Commission, Shimla-2
3. The Director of Agriculture, H.P. Shimla-5
4. The Controller, Printing and Stationery Department Shimla-5 for publication in H.P. Rajpatra.
5. Senior Law Officer, Law Department, H.P. Secretariat Shimla-2
6. 50 Additional copies.

Secretary (Agr.) to the

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ANNEXURE-A

**RECRUITMENT AND PROMOTION RULES FOR THE POST OF PRIVATE SECRETARY (CLASS-I -GAZETTED) IN THE DEPARTMENT OF AGRICULTURE, HIMACHAL PRADESH.**

1. Name of the post	Private Secretary
2. Number of posts	1 (One)
3. Classification:	Class-I (Gazetted) (Ministerial Service)
4. Scale of pay: (Given in expanded notation)	Rs. 7220-220-8100-275-10300-340-11660
5. Whether Selection post or non-Selection post:	Non-Selection
6. Age for direct recruitment	Not applicable
7. Minimum Educational and other qualifications required for direct recruitment	Not applicable.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of the promotees.	
Age	Not applicable
Educational Qualifications	Not applicable
9. Period of probation, if any	Two years <sup>9</sup> subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.
10. Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of posts to be filled in by various methods:	100% by Promotion failing which on secondment/transfer.
11. In case of recruitment by promotion, deputation, transfer,	By Promotion from amongst the Personal Assistants who possesses five years regular service or regular

grade from which promotion/  
deputation/ transfer is to be made:

combined with continuous ad-hoc service rendered, if any, in the grade, failing which on Secondment/ transfer from amongst the incumbents holding the equivalent post in the identical pay scale in other Departments of H.P. Government.

(1) In all cases of promotion, the continuous ad-hoc service rendered in the feeder post, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these Rules for promotion subject to the condition that the ad-hoc appointment/ promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provisions of R&P Rules, provided that

(a) that in all cases where a junior person becomes eligible for consideration by virtue of his/her total length of service (including the service rendered on ad-hoc basis followed by regular service/ appointment) in the feeder post in view of the provisions referred to above, all persons senior to him/ in the respective category/ post/ cadre shall be deemed to be eligible for the consideration and placed above the junior person in the field of consideration;

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that prescribed in the R&P Rules for the post, whichever is less;

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him/her shall also be deemed to be ineligible for consideration for such promotion.

Explanation:- The last proviso shall not render the junior incumbent (s) ineligible for consideration for promotion if the senior ineligible persons) happened to be Ex-servicemen recruited under the provisions of the Rule 3 of Demobilised Armed Forces Personnel (Reservation of Services) Rules, 1972 and having been given the benefit of seniority thereunder or recruited under the provisions of Rule-3 of the Ex-Servicemen (Reservation of vacancies in the Himachal Pradesh Technical Services) Rule, 1985

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and having been given the benefit of seniority thereunder:

- (2) Similarly, in all cases of confirmation, ad-hoc service rendered on the feeder post, if any prior to the regular appointment/ promotion against such post shall be taken into account towards the length of the service, if the ad-hoc appointment/ promotion had been made after proper selection and in accordance with the provisions of the R&P Rules;

Provided that inter-se-seniority as a result of confirmation after taking into account ad-hoc service rendered as referred to above shall remain unchanged.

As may be constituted by the Govt. from time to time

12. If a Departmental Promotion Committee exists, what is its composition:

Not applicable.

13. Circumstances under which H.P.P.S.C. is to be consulted in making recruitment.

Not applicable.

14. Essential requirement for a direct recruitment:

Not applicable.

15. Selection for appointment to post by direct recruitment:

16. Reservation:

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Caste/Scheduled Tribes/ Other backward Classes/ other categories of persons issued by the Himachal Pradesh Govt. from time to time.

17. Departmental Examination:

- (1) Every member of the service shall pass a Departmental Examination as prescribed in the Departmental Examination Rules, 1997.

18. Powers to Relax:

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission relax any of the provision<sup>(5)</sup> of these Rules with respect to any class or category of person<sup>(5)</sup> or post<sup>(5)</sup>.